Dear PUNCH4NFDI colleagues,

We start our PUNCH activities by creating access to a common platform. This is done via the PUNCH AAI. Here already a group/virtual organisation is in place to manage access permissions on services. We ask you to register in the PUNCH AAI and request membership in the PUNCH4NFDI group. You'll find the instructions below.

The PUNCH AAI is hosted by the Helmholtz AAI so the URL and possible emails from the AAI contains Helmholtz. The idea is to make access to PUNCH4NFDI services as convenient as possible. In order to avoid needing yet another userid and password combination, we offer you the service to access via AAI which is used as a method for single sign on by being able to use your home institute as Identity Provider (IdP).

PUNCH AAI is connected to DFN AAI federation, eduGAIN inter-federation service and the social Identity Providers (IdP) Github, Google and ORCID.

Register and request group membership:

- 1. Browse to https://login.helmholtz.de/punch/
- 2. Select your organisation from the list of organisations, use the search bar above to find your organisation faster. If your organisation is not listed, you can use the social IdPs
- 3. Login with your organisations IdP and register. In case of social IdPs you need to validate your email address. In this case after submitting the registration an email with a confirmation link is sent to your entered email address. Please validate it before you go on.
- 4. After registration login with your selected IdP.
- 5. Switch to the tab "Account update" (if you see "You have already filled this enquiry form, but you can remove the last request and create a new one.", please remove the last request and create a new one)
- 6. Submit to the PUNCH4NFDI group

In case you have already an account on Helmholtz AAI, you can skip the steps 1-3.

The administrator of the PUNCH4NFDI AAI group needs to confirm your application. If you log in again after this procedure to https://login.helmholtz.de/punch/ you should see at "Groups membership" the group PUNCH4NFDI.

After you will have registered with the PUNCH AAI in the PUNCH4NFDI group you will be able to use the PUNCH AAI to get authenticated/authorised for the use of PUNCH4NFDI services. This includes also the use of our collaborative software tools.

In case of questions, problems or comments please contact support@punch4nfdi.de